

Synopsis Submission and Approval Process for PG and Faculty

All the postgraduate students and faculty members of AAMC and Gulab Devi Teaching Hospital will initiate research work/research projects with the consultation of the supervisors of the respective specialties according to the requirement of degree program for which they are enrolled. The faculty members will initiate research work and proposal development with the consultation of HODs and Supervisors in respective departments.

Topic Selection and Technical Assistance

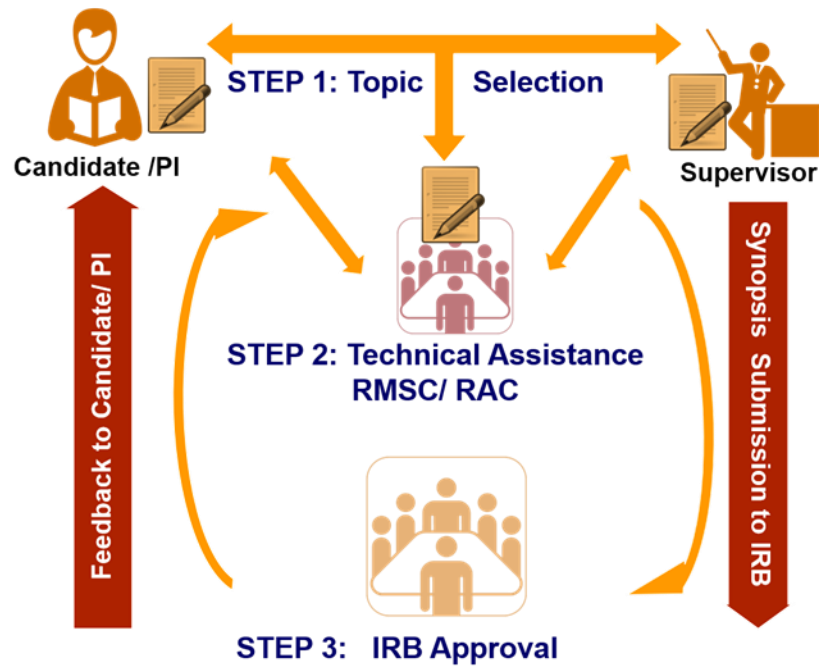
Topic selection by the postgraduate students and the faculty will be with the mutual discussion of the researcher and the supervisor/HOD of the respective specialty or department. The research proposals will be developed by the candidate under the supervision of the supervisors and submitted to the Institutional Review Board of AAMC/GDH. However, for the technical assistance of the postgraduate students and faculty members two Research Management Sub-committees (RMSC) are established under the Research Cell to help and support for proposal development. One of the sub-committees is the clinical RMSC, located in the Hospital, chaired by Prof. Dr. Atiqa Ambreen, HOD Pathology. Another RMSC preclinical/basic sciences is located in the Biochemistry Department in AAMC campus chaired by Prof. Dr. Farah Deeba, HOD Biochemistry. PG students and faculty members of clinical sciences can consult any member of the committee with prior appointments with the respected members of clinical RMSC. Faculty member and PGs of basic/preclinical medical sciences can consult the members of the preclinical RMSC. Principal investigator of the research team nominated by the supervisor/HOD of the respective department will endorse the letter of submission of the proposal to the Institutional Review Board (IRB). IRB has authority for the grant of technical and ethical approval of submitted proposals by the candidates/principal investigator. The steps for proposal submission and approval are given below.

Synopsis Approval

- PG students and the faculty members who are nominated as principal investigators will submit the completed synopsis with approval and signatures of the concerned supervisor/HOD of the Department to IRB.
- The completed signed copy of the final synopsis (prepared as per guidelines of IRB, AAMC) along with documents mentioned in checklist (Annexure-2) will be submitted to Department of Medical Education, AAMC.
- The Department of Medical Education, AAMC, will place the synopsis in Institutional Review Board (IRB) meeting, AAMC, in the earliest available slots for approval.
- Principal Investigator will appear before the IRB for defense of the research synopsis and will present the key methodology aspects of the proposal.
- IRB will issue either the approval letter or the feedback comments of the honorable members of the board to be addressed before the issuance of approval letter to the principal investigator.
- The principal investigator will address all the comments of the honorable members of the board and re-submit the proposal along with Compliance Matrix.

- Chairman, IRB, will issue the approval letter of proposal after the satisfaction of the compliance to the comments of the honorable members of the board.
- Principal Investigators or the research team are not allowed to proceed for data collection before the issuance of the approval letter of the IRB.

Proposal Development and Approval Process AAMC



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